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AGENDA

Committee APPOINTMENTS COMMITTEE - HEAD OF TRANSPORT

Date and Time of Meeting TUESDAY, 16 AUGUST 2022, 2.00 PM

Venue REMOTE MEETING VIA MS TEAMS

Membership Councillor De'Ath
Councillors Robson, Taylor, Lynda Thorne and Wong

1 Apologies for Absence

2 Declarations of Interest

To receive any declarations of interest in accordance with the Members' Code of Conduct.

3 Minutes (Pages 3 - 4)

To approve the minutes of the longlisting Committee held on 15 July 2022

4 Exclusion of the Public

Information included in the following item is not for publication by virtue of paragraphs 12 & 13 of Part 4 of Schedule 12A, Local Government Act 1972

5 Appointment of Head of Transport

(papers to follow)

To consider the shortlisting of candidates for the post of Head of Transport following the assessment centre.

6 Date of next meeting

The date of the next meeting of the Committee is on Monday 26 September 2022 at 9.30 am

Davina Fiore

Director Governance & Legal Services

Date: 10 August 2022

Contact: Kate Rees, 02920 872427, KRees@cardiff.gov.uk

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APPOINTMENTS COMMITTEE - HEAD OF TRANSPORT

15 JULY 2022

Present: Councillor De'Ath(Chairperson)
Councillors Owen Jones, Robson and Wong

1 : ELECTION OF CHAIR

Councillor Daniel De'Ath was appointed as Chairperson of the Committee.

2 : APOLOGIES FOR ABSENCE

There were no apologies for absence.

3 : DECLARATIONS OF INTEREST

No declarations of interest were received in accordance with the Members Code of Conduct.

4 : TERMS OF REFERENCE

To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services, in accordance with the Employment Procedure Rules and other relevant Council policies and procedures”.

5 : EXCLUSION OF THE PUBLIC

RESOLVED: That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of the except information as defined in Part 4 of Schedule 12A of the Local Government Act 1972 and as described below: -

Paragraph 12 – Information relating to an applicant to become an employee of the Authority; and

Paragraph 13 – Information which was likely to reveal the identity of an individual

6 : APPOINTMENT OF HEAD OF TRANSPORT

The Appointment Committee was convened to consider the long-list of candidates for the appointment to the post Head of Transport.

The Committee reviewed the 7 applications received and considered how each of the candidates met the essential competencies from the Behavioural Competencies Framework and the Role Profile, and identified those candidates to be recommended to go forward for assessment.

RESOLVED – That Candidates 35675, 35641, 35634 and 35599 be put forward for assessment to be held in August 2022.

7 : DATE OF NEXT MEETING - 16 AUGUST 2022

The meeting terminated at 10.40 am